

# GYMFUN BIRTHDAY PARTY INFORMATION



Thank you for choosing the Blackwood Community Recreation Centre for your birthday celebrations. We hope you have a fun and enjoyable time.

The following information is provided to ensure your party runs smoothly.

If you have any questions on the day please speak to our staff member on duty.

## GYMFUN PARTY – Sunday morning only

- Suitable for ages 5-12 years only. Children under 5 yrs or younger are not permitted to join in with the gymnastics session or enter the Gym Hall and be on any equipment.
- All participants must have a pair of socks to access the Trampolines.
- The party room is available for your use from 10:00am (to set up) until 1:30pm.
- The session commences at **11.00am sharp**, so please ask your party guests to arrive by 10:45am.
- All children who participate in the Gympun session will be counted towards the payable number of children
- Group 8-20 kids + 2 coaches \$280.00. Any extra children \$16 per head
- Parents are not permitted into the Gym Hall due to other gymnastics classes running at the same time and our child safe policies. The session can be watched by parents in the Party room via the TV screen. Please ask staff if you require any assistance with set up.
- **NO PARENTS, CAREGIVERS OR SIBLINGS** are permitted on the gym floor or gym equipment during the party.
- Food and drinks are not to be taken into the Gymnastics hall.
- Photos and Videos of the session can only be taken with the permission of the instructor due to our child safe policies. Please speak to them as the session commences to organise this.
- We ask that you advise your guests of the following requirements.
  - If the child has long hair, please have it up in a pony tail or bun
  - Every child will need to wear a pair of clean socks to participate in the gymnastics session. Socks can be purchased at the canteen if needed.
  - All children should be wearing appropriate clothing to move around in e.g. shorts, leggings, t shirt, singlet (no skirts and/or dresses)
  - No photos or videos to be taken unless organised with staff.

## GENERAL INFORMATION

### Private Party Room

- Tables and chairs are provided.
- Please use only blue tack to affix decorations to the walls
- **N.B.- room hirers are responsible for the\* REMOVAL OF ALL PARTY RUBBISH\*, present wrappings, food scraps etc. and to sweep the floor prior to vacating the room. Any spillages need to be cleaned up (please ask Centre staff for mop).**

### Kitchen facilities

- Fridge, oven, microwave, and kettle are available for your use.
- Please supply your own food, plates, serving dishes, oven trays, cutlery, crockery, tablecloths etc.

### Invitations

- Party Invitations are available on our Website for you to download by following this link: - <https://www.blackwoodrec.com.au/activities/birthday-parties/>

### Staff Toilet

- The toilet adjacent the party room is for staff only, please utilise the public toilets located along the corridor.

### Foyer

- Please note that for the safety of all party participants and the general public, we do not allow private parties or private party food in the foyer area during any party session.
- Food and drinks are not to be taken into the skate hall, onto the skating rink or into the gymnastics hall.

### Payment

- Deposits are made at time of booking with the balance due on the day of the party. Please note deposits are non-refundable.

**For further information - Phone 8278 8833 or email [contactus@blackwoodrec.com.au](mailto:contactus@blackwoodrec.com.au)**